**Notice of Amendment**

To provide notice of an amendment, please provide the information outlined below, either –

1. By email to [synodbusiness@sydney.anglican.asn.au](mailto:synodbusiness@sydney.anglican.asn.au) , **OR**
2. In hard copy to SDS staff.

Mover: \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*title*) (*name*) (*parish / part*)

Seconder: \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*title*) (*name*) (*parish / part*)

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| --- | --- | --- |
| Which item do you want to amend? | Provide the Motion or Bill number  e.g., “M1” or “B1” |  |
| Which part of the Bill or Motion do you want to amend? | Provide the paragraph, or for Bills, the page and line number  e.g., “paragraph (b)” or “Page 1, Line 10” |  |
| What is your amendment? | If you want to delete text:  Delete the words “A B C”  If you want to add text:  Add the words  “X Y Z”  If you want to replace text:  Delete “A B C” and add instead “X Y Z” |  |

Amendments must be seconded (rule 4.1(b)) and in writing (rule 4.9(1)).

If you need any assistance, please ask the Diocesan Secretary or SDS staff