

## Parish Development Review Ordinance 2000

No. \_\_\_\_\_, 2000

The Synod of the Diocese of Sydney Ordains -

### **Name**

1. This Ordinance is the Parish Development Review Ordinance 2000.

### **Definitions**

2. In this Ordinance -

“development review” means an appraisal of ministry in a parish including the programs, plant, finance, the demographics of the area and any matters of particular concern to the minister or members of a parish, to ensure that the parish’s resources, both people and property, are being used to their best effect in the spread of the gospel;

“minister” means a member of the clergy having a separate cure of souls and the words “parish”, “parish council”, “institution” and “incumbency” shall be read with necessary changes in the case where the cure of souls is otherwise than in a parish;

“Panel”, “accredited facilitator” and “accredited member” have the meanings ascribed to them in the Parish Review (Monitoring Panel) Ordinance 2000.

### **Parish Development Review**

3. The Synod encourages each parish to have a development review at least every 5 years.

### **Request for Development Review**

4. A regional council may at any time request that a parish within its region have a development review.

5. The minister and parish council must consider such request as soon as practicable and, if the majority of the members of the parish council or the minister consider that a development review should be undertaken, the Panel shall convene a group to carry out the development review.

6. The Panel must also, subject to clause 8 arrange for a development review to be undertaken -

- (a) upon the joint request of the minister and the majority of the members of the parish council; or
- (b) upon the request of either the minister or the majority of the members of the parish council at any time after the

expiration of 3 years from the institution of the minister;  
or

- (c) upon the request of the majority of the members of the parish council at any time after the minister has publicly announced his intention to resign or retire and before his successor has been licensed by the Archbishop. 5

7. Upon receipt of a request in accordance with this Ordinance, subject to clause 8 the Panel must appoint a group to conduct a development review of the parish concerned.

8. A regional council may determine that for reasons of unavailability of funds or otherwise only a certain number of development reviews can be conducted in its region in any one year. If such determination is made, the regional council may also determine the criteria as to which parishes who request reviews shall have their requests granted, shall inform the Panel of the same and determine the strategy for dealing with the remaining requests made that year. 10  
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**Development Review by Review Group**

9. Subject to clause 10, a development review shall be conducted by an accredited facilitator (who shall chair the development review) and 2 accredited members, hereafter called a "review group". 20

**Development Review by Accredited Facilitator**

10. The person or persons making a request for a development review may make a reasoned submission that circumstances are such that the development review should be carried out by an accredited facilitator alone. The Panel may accept that submission or may of its own motion direct that the review be by such accredited facilitator alone. 25

**Report on Development Review**

11. At the conclusion of a development review, the accredited facilitator must submit a draft report to the minister and parish council for comment. 30

12. Not earlier than 21 days after submission of the draft report, and after considering any comments made on the draft report, the accredited facilitator must send the original of the final report to the Diocesan Registrar and a copy of such final report to the minister, the secretary of the parish council and the archdeacon of the area. 35

13. Upon receipt of the report, the archdeacon and the minister shall confer as to the effect of the development review. The archdeacon must make the parish aware of any diocesan support that may be available to aid the implementation of any recommendations. 40

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14. A report of a review group or accredited facilitator must consider the ministry potential of the parish, the demographics of the area and such other matters as it considers impact on the ministry of the parish. The report may make recommendations as to the minister or as to staff or as to others obtaining further skills or as to property matters together with suggestions as to how improvements in parish effectiveness might be made. 5

15. Any person who makes, or indicates that he or she is prepared to make, a statutory declaration that he or she is prepared to make the declaration contained in section 7 of the Church Administration Ordinance 1990 with respect to a church in the relevant parish and any member of the regional council of the region in which the parish is situated and any member of the Standing Committee, is entitled to request a copy of the report provided that the person requesting the report pays the cost of copying the same. 10 15

16. The archdeacon shall ensure that at the first meeting of a presentation board for the parish held after a development review, all members of the board have an opportunity to become acquainted with the report. 20

**Cost of Development Review**

17. The cost of a development review shall, unless the regional council otherwise determines, be paid one half by the parish and one half from funds of the regional council.

18. Any person who either as facilitator or member of a review group conducts more than three development reviews in any year shall be entitled to be paid at such rate as the regional council(s) determine(s). 25

**Confidentiality**

19. The facilitator and the members of a review group must keep confidential the matters told them during a development review except the matters referred to in their report. 30

I Certify that the Ordinance as printed is in accordance with the Ordinance as reported.

Chairman of Committees

We Certify that this Ordinance was passed by the Synod of the  
Diocese of Sydney on                      October 2000.

Secretaries of Synod

I Assent to this Ordinance.

Archbishop of Sydney  
/10/2000