

# Anglican Church Diocese of Sydney

St Andrew's House  
Sydney Square NSW 2000  
Telephone (02) 9265 1555  
Website: [www.sds.asn.au](http://www.sds.asn.au)

PO Box Q190  
QVB Post Office NSW 1230  
Fax (02) 9261 4485

10 August 2009

## Circular to the Members of the 48<sup>th</sup> Synod

### Re: 2<sup>nd</sup> Session of the 48<sup>th</sup> Synod

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Robert Wicks, the Diocesan Secretary, is pleased to answer any questions about this session of the Synod.

Please bring this with you for use at Synod.

**This circular has information that members of Synod need to know. Paragraphs 2.11 (notices of motions for the session), 3.3 (closing time for nominations) and 3.8 (closing time for delivering a précis for a nominee in an election) refer to deadlines to be observed.**



## 1. Archbishop's summons to Synod

### **Summons to the 2<sup>nd</sup> Session of the 48<sup>th</sup> Synod**

Under the Article 1(2) of the Schedule to the Anglican Church of Australia Constitutions Act 1902, I invite you to the Synod to be held in the Wesley Theatre, 220 Pitt Street, Sydney commencing at 3.15 pm on Monday 19 October 2009.

Details about the opening service will be circulated in the next mail out to Synod members.

DR PETER JENSEN  
**Archbishop of Sydney**

## 2. Arrangements and likely business

### Meeting Places and Dates

2.1 The days of meeting are Monday 19, Tuesday 20, Wednesday 21, Monday 26, Tuesday 27 October 2009 at the Wesley Theatre, 220 Pitt Street Sydney. The proposed meeting times are as follows –

For the first day -

3.15 pm to 5.30 pm

*5.30 pm to 7.00 pm - Meal Break*

7.00 pm to 9.30 pm

For the second and subsequent days -

3.15 pm to 5.45 pm

*5.45 pm to 7.00 pm - Meal Break*

7.00 pm to 9.30 pm

### Synod Mailings

2.2 There will be 2 mailings for this session –

(a) This mailing is the 1<sup>st</sup> mailing.

(b) A 2<sup>nd</sup> mailing will be sent on or about 1 October 2009 and will contain the Standing Committee's Report, the draft legislation and principal ordinances, other reports, the Notice of Contested Elections and the Business Paper for 19 October 2009.

### Declarations by lay members - certificates of election

2.3 Before taking part in debate or voting on any matter at the 48<sup>th</sup> Synod all lay members are to sign a declaration that they are communicant members of the Anglican Church of Australia and not members of any other church.

2.4 Lay representatives of parochial units must give notice of their election to the Registrar in accordance with clause 17 of the [Synod Membership Ordinance 1995](#) before the declaration is made. Alternates for parochial representatives must give notice of their appointment to the Registrar in accordance with clause 22A(2) of that Ordinance before the declaration is made.

2.5 Members may make the declaration at the reception desk at St Andrew's House during office hours, or in the Wesley Theatre during the session. Lay representatives of parochial units who have not yet made the declaration are reminded to produce their Election Notification form when signing the declaration. **You do not have to make another declaration if you signed the declaration at the 1st session of the 48th Synod in 2008.**

### Synod procedures, constituting Acts and principal ordinances

2.6 Useful information about the Synod can be accessed on the Secretariat's website at [www.sds.asn.au](http://www.sds.asn.au) under For Synod & Standing Committee.

2.7 You can read a [summary of the proceedings](#) of the 2008 Synod session on the Secretariat's website at [www.sds.asn.au](http://www.sds.asn.au) under For Synod & Standing Committee then Synod in Past Years.

2.8 The Acts of Parliament by which the Anglican Church is constituted in New South Wales and the latest version of the principal ordinances of the Synod can be accessed on the Secretariat's website at [www.sds.asn.au](http://www.sds.asn.au) under For Synod & Standing Committee then Acts & Ordinances.

2.9 By resolution 19/07, the Synod has requested that the "Synod Survival Guide, 4<sup>th</sup> Edition" prepared by Mr Robert Tong be provided to newly elected members. Mr Tong's booklet is available from the Diocesan Secretary on request or can be downloaded from <http://acl.asn.au/guide/index.html>.

### Membership of the Synod

2.10 A list of members will be tabled in the Synod on 19 October 2009.

### Notices of motions for the Session

2.11 Notices of motions to be included on the business paper for the first day of the session are to be in writing and be received by the Standing Committee (address letters to the Diocesan Secretary) **by 19 September 2009**. A member of Synod may give up to 2 notices of motions in this manner.

2.12 Any member of Synod may give notice of a further motion or motions at the start of business on the first 3 days of the session.

### **Guidelines for the moving of motions**

2.13 Part 4 of the business rules (being the rules set out in the Schedule to the [Conduct of the Business of Synod Ordinance 2000](#)) contain the general rules of debate in the Synod. The various stages for the consideration of ordinances and rules are described on the Secretariat's website at [www.sds.asn.au](http://www.sds.asn.au) under For Synod & Standing Committee then Administration – [Synod Procedures](#). Most business is transacted through motions and amendments.

2.14 The subject matter of a motion must relate to the order and good government of the Church within this Diocese, or the declaration of views on matters affecting the Anglican Church of Australia or affecting the spiritual, moral or social welfare of this Church, otherwise it may be out of order.

2.15 A notice of a motion should be brief and to the point, it should not contain argument, it should not have a long preamble or be written as a speech, and it should not contain material which is unbecoming or defamatory.

2.16 If in doubt about the form of a motion, try and find a precedent from the resolutions of the previous session (see the Secretariat's website at [www.sds.asn.au](http://www.sds.asn.au) under For Synod & Standing Committee then Synod in Past Years) or ask the Diocesan Secretary or someone else who has experience of the business of Synod. These things need thoughtful preparation, so do not leave it until the last minute.

### **Reports and Ordinances for the Session**

2.17 Reports and audited accounts from approximately 60 committees etc will be tabled during the session.

2.18 Proposed ordinances include –

Discipline Amendment Ordinance 2009

General Synod – Constitution Amendment (Suspension of Bishops) Canon 2007 Assenting Ordinance 2009

General Synod – Offences Canon Amendment Canon 2007 Adopting Ordinance 2009

General Synod – The Solemnisation of Matrimony Canon Amendment Canon 2007 Assenting Ordinance 2009

Parish Review Repeal Ordinance 2009

Parochial Cost Recoveries Ordinance 2009

Synod Appropriations and Allocations Ordinance 2009

Synod Membership (Nominated Indigenous Representatives) Ordinance 2009

2.19 Detailed information about proposed ordinances will be provided in the mailing to be sent on or about 1 October 2009.

### 3. Notice of elections for this Synod Session

#### Elections to be conducted

- 3.1 The elections for offices to be conducted during the 2nd session of the 48th Synod in October this year are set out in the Schedule of Elections Required (see item 4).
- 3.2 In the Schedule of Elections Required –
- (a) the relevant organisations are listed in alphabetical order, and the names of retiring members are shown with their attendances at meetings in the year to 30 June 2009, and
  - (b) an asterisk (\*) besides the name of a retiring member means that there is good reason to believe the member is willing to be nominated and the absence of an asterisk (\*) means that it is not known whether the member is willing to be nominated.

#### Invitation to make Nominations

- 3.3 Members are invited to make nominations of persons for each of the elections to be conducted. The closing time for the making of nominations is **5.00 pm on Monday 7 September 2009**.
- 3.4 Under rule 3.2(2) of the Schedule to the [Synod Elections Ordinance 2000](#), a nomination is –
- (a) to be in writing, and
  - (b) to specify the office for which the nomination is being made, and
  - (c) to specify the name, address and occupation of the nominee, and
  - (d) to specify the details of the qualification held by the nominee, where a particular qualification is required for election to the office, and
  - (e) to be signed by 2 members of the Synod, other than the nominee, as nominators, and
  - (f) to contain a certification from at least one of the nominators that –
    - (i) the nominee has consented to the nomination (*it is sufficient grounds for one of the nominators to certify that a retiring person has consented to the nomination if, in the Schedule of Elections Required, the willingness of the person to be nominated is indicated with an asterisk (\*) next to his or her name*), and
    - (ii) if the nomination is for an office on a school council, the nominee, if elected, is willing to sign the Statement of personal faith and support for the Christian ethos of the organisation set out in Part A of the Appendix to the Diocesan Policy Statement on Education passed by the Synod on 24 September 2007 and will do so before attending any meeting of the council (*a copy of the [Statement of personal faith](#), as amended, can be found on the Secretariat's website at [www.sds.asn.au](http://www.sds.asn.au) under For Synod & Standing Committee then Reports & Resources*), and
  - (g) to contain an address for acknowledgement of the nomination.
- 3.5 A nomination which does not comply with rule 3.2(2) is invalid except that an error in the specified address or occupation of the nominee does not of itself invalidate a nomination.
- 3.6 A nomination form is contained in item 5 although any document which complies with rule 3.2(2) is in order.
- 3.7 Nominations are to be delivered to - "The Secretaries of Synod, PO Box Q190, QVB Post Office, SYDNEY, NSW 1230" and endorsed "Nominations", by the time referred to in paragraph 3.3.

#### Invitation to submit precis

- 3.8 A precis of a nominee in an election may be delivered to the Secretaries **no later than 5.00 pm on Monday 7 September 2009**.
- 3.9 Under rule 3.3(1) of the Schedule to the Synod Elections Ordinance 2000 a précis of a nominee is –
- (a) to be not more than 35 words in length, and
  - (b) to be signed by the nominee.
- 3.10 A form of précis is contained in item 6 although any document which complies with rule 3.3(1) is in order.

**Time for ballots**

3.11 Ballots will take place on the first and second days of the Synod session, Monday 19 and Tuesday 20 October, at the Synod meeting place.

## 4. Schedule of elections required

		Attendances at Meetings Year to 30 June 2009		
		Maximum Possible	Attended	Leave of Absence
<b>1.</b>	<b>ST ANDREW'S CATHEDRAL CHAPTER</b> (Cathedral Ordinance 1969)			
	<b>1 clerical canon to be elected for 4 years by the clerical members of the Synod</b> Canon Jim Ramsay	11	5	1
	<b>1 lay canon to be elected for 4 years by the lay members of the Synod</b> * His Honour Acting Judge Peter Johns (ex His Honour Acting Judge Peter Grogan)	0	0	0
<b>2.</b>	<b>ANGLICAN CHURCH PROPERTY TRUST DIOCESE OF SYDNEY</b> (Anglican Church Property Trust Diocese of Sydney Ordinance 1965)			
	<b>1 person to be elected for 6 years</b> * Mr Peter Rusbourne	11	5	1
	<b>1 person in Holy Orders to be elected for 5 years</b> * The Rev Nigel Fortescue (ex Archdeacon Peter Smart resigned April 2009)	0	0	0
<b>3.</b>	<b>ANGLICAN EDUCATION COMMISSION</b> (Anglican Education Commission Ordinance 2006)			
	<b>2 persons to be elected for 3 years</b> Mr Garry Brown	3	3	0
	Mrs Dianne Bryant	3	3	0
<b>4.</b>	<b>SYDNEY ANGLICAN HOME MISSION SOCIETY COUNCIL (ANGLICARE)</b> (Sydney Anglican Home Mission Society Ordinance 1981)			
	<b>1 member of the clergy to be elected for 3 years</b> * The Rev Colin Sheehan	12	12	0
	<b>2 persons to be elected for 3 years</b> * Dr Greg Clarke	12	9	2
	* Mr Alan Orr	12	12	0
<b>5.</b>	<b>ANGLICAN RETIREMENT VILLAGES DIOCESE OF SYDNEY</b> (Anglican Retirement Villages Diocese of Sydney Constitution Ordinance 1961)			
	<b>2 persons to be elected for 3 years</b> Mrs Amanda Robertson	9	8	0
	Vacancy (ex Mr Phillip Driscoll resigned March 2009)	0	0	0
<b>6.</b>	<b>COUNCIL OF ANGLICAN YOUTH AND EDUCATION DIOCESE OF SYDNEY (YOUTHWORKS)</b> (Anglican Youth and Education Diocese of Sydney Ordinance 1919)			
	<b>1 member of the clergy to be elected for 3 years</b> * The Rev Matthew Yeo	7	6	1
	<b>1 lay person to be elected for 3 years</b> * Mrs Kate Collier	7	6	1
<b>7.</b>	<b>ARDEN ANGLICAN SCHOOL COUNCIL</b> (Arden Anglican School Council Ordinance 1962)			
	<b>2 clergymen to be elected for 3 years</b> * The Rev Dr Peter Harnwell	10	9	0
	* The Rev Adam Taylor (ex The Rev Barry George resigned December 2008)	1	1	0



		Attendances at Meetings Year to 30 June 2009		
		Maximum Possible	Attended	Leave of Absence
<b>2 persons to be elected for 3 years</b>				
* Mr Ian Burrows		10	9	0
Vacancy (ex Mr Philip Stanton resigned June 2009)		0	0	0
<b>2 persons to be elected for 2 years</b>				
* Mr Ross Lamb (not filled by Synod October 2008)		3	2	0
* Mr Robert Whitson (not filled by Synod October 2008)		3	3	0
<hr/>				
<b>8.</b>	<b>THE COUNCIL OF BARKER COLLEGE</b> (The Barker College Ordinance 1978)			
<b>1 member of the clergy to be elected for 3 years</b>				
* The Rev Dr Michael Stead		10	9	1
<b>1 lay person to be elected for 3 years</b>				
* Mr Mark Tooker		10	8	0
<hr/>				
<b>9.</b>	<b>DIOCESAN REPRESENTATIVES ON COUNCIL OF CHURCHES IN NSW</b> (Constitution of the Council)			
<b>2 persons to be elected for 2 years</b>				
Vacancy (ex Mrs Rosemary Kurrle resigned March 2009)		0	0	0
Vacancy (ex Mr Philip Gerber resigned June 2009)		0	0	0
<hr/>				
<b>10.</b>	<b>COUNCIL FOR CONTINUING EDUCATION FOR MINISTERS</b> (Continuing Education for Ministers Ordinance 1989)			
<b>1 clergyman being an incumbent of an ecclesiastical unit to be elected for 3 years</b>				
* The Rev Bruce Hall		9	5	2
<b>1 lay person to be elected for 3 years</b>				
Vacancy (ex Dr Grant Maple resigned December 2008)		0	0	0
<hr/>				
<b>11.</b>	<b>DIOCESAN REPRESENTATIVES ON GENERAL SYNOD</b> (General Synod Representation Ordinance 1986)			
<b>1 member of the clergy to be elected for 2 years</b>				
* The Rev Rick Lewers (ex Bishop Reg Piper resigned March 2009)		0	0	0
<b>2 lay persons to be elected for 2 years</b>				
* His Honour Acting Judge Peter Johns (ex Miss Michelle Philp resigned November 2008)		0	0	0
* Mrs Gillian Davidson (ex Mr Philip Gerber resigned June 2009)		0	0	0
<hr/>				
<b>12.</b>	<b>GEORGES RIVER REGIONAL COUNCIL</b> (Regions Ordinance 1995)			
<b>1 lay person from any area deanery in the Region to be elected for 2 years by the regional electors of the Georges River Region</b>				
* Mr Michael Toull (not filled by Synod October 2008)		5	5	5
<hr/>				
<b>13.</b>	<b>THE COUNCIL OF THE ILLAWARRA GRAMMAR SCHOOL</b> (The Illawarra Grammar School Ordinance 1958)			
<b>1 clergyman to be elected for 4 years</b>				
* The Rev Martin Bragger		8	7	1
<b>2 lay persons to be elected for 4 years</b>				
* Mrs Judith Starky		8	4	4
* Mr Roger Summerill		8	7	1
<b>1 lay person to be elected for 2 years</b>				
Vacancy (ex Mrs Margaret Spiers resigned July 2009)		0	0	0

		Attendances at Meetings Year to 30 June 2009		
		Maximum Possible	Attended	Leave of Absence
<b>14.</b>	<b>MACARTHUR ANGLICAN SCHOOL COUNCIL</b> (Macarthur Anglican School Ordinance 1982)			
	<b>2 persons to be elected for 3 years</b>			
	* Mr Melville Bell	9	5	0
	* Mrs Michele Thomas	9	7	2
<b>15.</b>	<b>MOORE THEOLOGICAL COLLEGE COUNCIL</b> (Moore Theological College Ordinance 1984)			
	<b>1 clergyman to be elected for 3 years</b>			
	* The Rev Kevin Kim	7	7	0
	<b>2 lay persons to be elected for 3 years</b>			
	* Mr Kenneth Chapman	7	4	2
	* Dr Diana Warren	7	5	0
<b>16.</b>	<b>PARISH RELATIONSHIPS ORDINANCE PANELS</b> (Parish Relationships Ordinance 2001)			
	<b><u>Licensing Review Group</u></b>			
	<b>2 persons in presbyters' orders to be elected for 2 years</b>			
	Vacancy (not filled by Synod October 2008)	0	0	0
	Vacancy (not filled by Synod October 2008)	0	0	0
	<b>1 person to be elected for 2 years</b>			
	Vacancy (not filled by Synod October 2008)	0	0	0
<b>17.</b>	<b>DIOCESAN REPRESENTATIVES ON PROVINCIAL SYNOD</b> (Provincial Synod Representation Ordinance 1986)			
	<b>1 lay person to be elected for 2 years</b>			
	Vacancy (ex Mr Philip Gerber resigned June 2009)	0	0	0
<b>18.</b>	<b>COUNCIL OF ST CATHERINE'S SCHOOL, WAVERLEY</b> (St Catherine's School Waverley Ordinance 1922)			
	<b>1 member of the clergy to be elected for 3 years</b>			
	* The Rev Joshua Ng	10	7	3
	<b>2 lay persons to be elected for 3 years</b>			
	* Dr Jennifer Matthei (ex Mr Mark Wormell resigned January 2009)	2	2	0
	* Mr Ken Patteson (ex The Rev Anthony Payne on ordination)	2	2	0
<b>19.</b>	<b>SYDNEY ANGLICAN CAR AND INSURANCE FUND BOARD</b> <b>SYDNEY CHURCH OF ENGLAND FINANCE AND LOANS BOARD</b> (Sydney Anglican Car and Insurance Fund Ordinance 1978)			
	<b>1 member of the clergy to be elected for 3 years</b>			
	* The Rev Craig Segært	7	5	2
	<b>2 lay persons to be elected for 3 years</b>			
	* Mr John Pascoe	7	6	1
	Vacancy (ex Mr Phillip Burgess resigned March 2009)	0	0	0
<b>20.</b>	<b>SYDNEY ANGLICAN SCHOOLS CORPORATION</b> (Sydney Anglican Schools Corporation Ordinance 1947)			
	<b>8 persons to be elected for 3 years</b>			
	* Mr Andrew Cox	2	2	0
	* The Rev Neil Ellis	1	1	0
	* Mrs Jennifer Everist	2	2	0
	* Mrs Robyn Harris	2	2	0

		Attendances at Meetings Year to 30 June 2009		
		Maximum Possible	Attended	Leave of Absence
	* Archdeacon Geoff Huard	2	1	0
	* Mr Bill Nicholson	2	2	0
	* The Rev Dr Bill Salier	2	0	0
	* The Rev Michael Williamson	2	1	0
<b>21.</b>	<b>SYDNEY CHURCH OF ENGLAND GRAMMAR SCHOOL COUNCIL (SHORE)</b> (The Sydney Church of England Grammar School Constitution Consolidation and Amendment Ordinance 1923)			
	<b>1 licensed clergyman of the Anglican Church of Australia to be elected for 2 years</b>			
	* The Rev Michael Kellahan (ex the Rev Mark Calder resigned December 2008)	1	1	0
<b>22.</b>	<b>SYNOD POOL</b> (Parish Disputes Ordinance 1999)			
	<b>12 members of the clergy, at least 9 to be incumbents, to be elected for 3 years by the clerical members of the Synod</b>			
	The Rev Rob Barrie	0	0	0
	The Rev Dr Roger Chilton	0	0	0
	The Rev Barry Dudding	0	0	0
	* The Rev Neil Flower	0	0	0
	* The Rev Warwick de Jersey	0	0	0
	Canon John Livingstone	0	0	0
	* The Rev Martin Robinson	0	0	0
	* The Rev Gordon Robinson	0	0	0
	* Canon James South	0	0	0
	* The Rev David Wallace	0	0	0
	* The Rev Philip Wheeler	0	0	0
	Vacancy (not filled by Synod October 2008)	0	0	0
	<b>12 lay persons to be elected for 3 years by the lay members of the Synod</b>			
	* Mrs Wendy Colquhoun	0	0	0
	Mr Andrew Frank	0	0	0
	* Mr Graeme Marks	0	0	0
	* Mr Douglas Marr	0	0	0
	* Mr Malcolm Purvis	0	0	0
	* Dr Karin Sowada	0	0	0
	* Mr Martin Thomas	0	0	0
	* Miss Joanna Warren	0	0	0
	* Ms Alicia Watson	0	0	0
	* Mr Peter Wilson	0	0	0
	Ms Jennifer Yorath	0	0	0
	Vacancy (ex Miss Michelle Philp resigned November 2008)	0	0	0
<b>23.</b>	<b>COUNCIL OF TARA ANGLICAN SCHOOL FOR GIRLS</b> (Tara Anglican Girls' School Ordinance 1956)			
	<b>2 members of the clergy to be elected for 3 years</b>			
	Bishop Ivan Lee	8	8	0
	* The Rev Ian Wood	8	5	0
	<b>2 lay persons to be elected for 3 years</b>			
	* Mrs Sandra Allan	8	7	1
	* Mr Glenn Wilkins (not filled by Synod October 2008)	3	3	0
<b>24.</b>	<b>COUNCIL OF TRINITY GRAMMAR SCHOOL</b> (Trinity Grammar School Constitution Ordinance 1928)			
	<b>2 clergymen to be elected for 3 years</b>			
	* The Rev Dane Courtney	9	9	0
	* The Rev Trevor Oakley	9	9	0
	<b>2 lay persons to be elected for 3 years</b>			
	* Mr James Mills	9	9	0
	* Mr Richard Pegg	9	8	0

		Attendances at Meetings Year to 30 June 2009		
		Maximum Possible	Attended	Leave of Absence
<b>1 lay person to be elected for 1 year</b> Vacancy (ex Mr David Cheetham resigned November 2008)		0	0	0
<b>25.</b>	<b>WILLIAM BRANWHITE CLARKE COLLEGE COUNCIL</b> (The William Branwhite Clarke College Ordinance 1987)			
	<b>1 member of the clergy to be elected for 3 years</b> The Rev Dr George May	11	9	2
	<b>1 lay person to be elected for 3 years</b> * Mr Matthew Smith	7	6	1

5. Nomination Form for 2009 Synod Elections Election No.....

(From Schedule)

Nominations close at 5.00 pm on Monday 7 September 2009

Note: A failure to complete the details and certification required by this form will render the nomination invalid.

We nominate .....

Address .....

Occupation .....

Qualification (if required for the election) .....

For .....

(Name of Committee, Board, Council, etc.)

First Nominator's

Signature ..... Parish \* .....

Print Name .....

Second Nominator's

Signature ..... Parish \* .....

Print Name .....

Address for acknowledgment .....

Date .....

\* If not a parish representative, specify the Part of the Synod Membership Ordinance 1995 under which the proposer or the seconder is a member of the Synod.

Certificate

I certify that –

- (a) .....(insert name of nominee) consents to the nomination†, and
(b) if the nomination is for an office on a school council, the nominee is willing to sign the Statement of personal faith and support for the Christian ethos of the organisation set out in Part A of the Appendix to the Diocesan Policy Statement on Education passed by the Synod on 24 September 2007, as amended from time to time, and will do so before attending any meeting of the council††.

First or Second Nominator's Signature .....

† It is sufficient grounds for one of the nominators to certify that a retiring person has consented to the nomination if, in the Schedule of Elections Required, the willingness of the person to be nominated is indicated with an asterisk (\*) next to his or her name.

†† A copy of the Statement of personal faith, as amended, can be found at www.sds.asn.au under For Synod & Standing Committee then Reports & Resources.

Acknowledgment of Nomination

The Nomination of .....

Address .....

For .....

(Name of Committee, Board, Council, etc.)

has been received. Election No. ....

For and on behalf of the Secretaries of Synod

..... Date .....

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## 6. Précis of nominee in a Synod election

Surname: ..... First name(s): .....

1.	2.	3.	4.	5.
6.	7.	8.	9.	10.
11.	12.	13.	14.	15.
16.	17.	18.	19.	20.
21.	22.	23.	24.	25.
26.	27.	28.	29.	30.
31.	32.	33.	34.	35.

Signature of Nominee: ..... Date: .....

### Note:

1. This form is to be completed and signed by the Nominee and returned to "The Secretaries of the Synod, PO Box Q190, Queen Victoria Building, Sydney NSW 1230", **by 5.00 pm on Monday 7 September 2009.**
2. Please use block letters and print inside the boxes (one word **only** in each box).