



Parish HR Partner, Anglican Church Diocese of Sydney

- **Promote Best Practice HR**
- **Flexible Hours Possible**
- **CBD Based**

About Us

The Anglican Church Diocese of Sydney is a ministry network operating across the Sydney and Illawarra regions. Our vision as a Diocese is to see Christ honoured as Lord and Saviour in every community. The primary way we seek to fulfil this vision is through our network of 270 parishes.

About the Role

This is a new role, contracted for an initial 12-month period, to provide staff in the parishes of the Diocese with timely human resources advice.

Essentially a consulting role, the Parish HR Partner will develop resources, field enquires and give guidance in managing healthy, professional work-place relationships and effectively responding to HR enquiries or concerns.

Providing an opportunity for early intervention, this role aims to help parishes remain focused on our shared vision as a Diocese.

Some key areas will be:

- Employment obligations relating to the Fair Work Act and Ordinances of the Diocese.
- Staffing best-practice and learning & development.
- Performance management and interpersonal communication.
- Overseeing a database of online tools, templates & resources.
- Triaging issues that can be referred to other Diocesan support centres.

About You

You are someone who is enthusiastic to serve in a Christian organisation and willing to develop a deep understanding of a uniquely nuanced client base. You have a strong interest in people, their professional development and personal wellbeing.

As a seasoned HR practitioner of 10 - 15 years, you will have a demonstrated experience partnering and consulting with various client groups and a sound knowledge of Australian employment laws and best-practice.

You will have exceptional interpersonal and communication skills, are a fast-learner, details-focused and able to work independently.

An understanding of the Sydney Diocesan ministry culture, governing ordinances and structure would be a great advantage.

Consistent with the ethos and values of the Diocese, applicants for the position should have a demonstrated Christian commitment, ideally as a member of an Anglican church in the Diocese.

Apply now with a covering letter and resume to recruit@sydney.anglican.asn.au

Please call Jillian Fulcher, on 0414 251 333 for all enquiries.

Closing date: Wednesday 30 October 2019.