

# SAMPLE Occupational Health and Safety Policy

## Commitment

**The Anglican Parish of . . . . . recognises its moral and legal responsibilities to provide a safe and healthy environment for employees, voluntary workers, subcontractors, parishioners and visitors, and will endeavour to ensure that they do nothing to place themselves or the local community at risk of injury or illness.**

## Objectives

**The Parish will endeavour to:**

- **Provide safe buildings, plant and systems of work**
- **Ensure compliance with legislative requirements and standards**
- **Provide employees, contractors and voluntary workers with information, training and supervision, for their safety**
- **Provide support that will help employees and voluntary workers to maintain their psychological and physical health**

## Responsibilities of the Parish

- **To provide a safe workplace**
- **To implement Occupational Health and Safety policies and procedures**
- **To actively promote and practice those policies and procedures**
- **To provide the resources required to meet the Parish's OH&S commitments**

## Responsibilities for employees and voluntary workers

- **Follow all OH&S policies and procedures**
- **Report all hazards identified to the OH&S coordinator**
- **Comply with lawful instructions**
- **Avoid behaving in a willful or reckless manner**

## Consultation

**The Parish is committed to encouraging consultation and cooperation between church administrators, employees and voluntary workers. It will involve all parties in workplace changes likely to affect their safety, health and welfare and the safety, health and welfare of subcontractors, parishioners and visitors. The Parish is also committed to ongoing review of the policy and procedures to seek to ensure their continuing relevance to changing circumstances**

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Senior Minister

**Dated / /**

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Churchwarden

**Dated / /**

Please note that this policy covers other occupational health and safety risk areas, which Module1 – People Movement, Emergency Evacuation and Fire *does not* address. It is the intention of Parish Services to produce material for other risk areas such as electrical hazards, manual handling, working at heights etc. over time.