

Property Matters

Anglican Church Property Trust Diocese of Sydney

Spring 2022

Pssst...Pass it on!

If you get an email notification about the latest issue of *Property Matters*, you are probably the rector or a warden of a parish. But we hope you have noticed that there is a lot of content in *Property Matters* that could be useful to many others in your parish.

To make it easier for you to access this and past issues of *Property Matters*, we have added them all to the SDS website on the [Property](#) page. You can find them under the *Introduction to Parish Property* tab.



How far can you go...and still

be in the Diocese of Sydney? The Ulladulla parish boundaries are the furthest to the south, and the Lithgow parish boundaries mark the western Diocesan boundary, but the church building that is the furthest south and west in the diocese is actually the Church of The Good Shepherd in

Nerriga. It is halfway between the coast and Canberra! This is a branch church of the parish of Nowra. With a local population of under 100, church services are held monthly, so if you are planning to join them from your South Coast holiday destination, first make sure it's a service weekend.

If you would like to see where your parish is on this map, take a look [here](#) or click on the map itself. Please note that since this map was prepared some parishes have changed their names or boundaries – is yours one?

A bicycle built for who?

A program at the parish of Newtown with Erskineville is providing reconditioned bicycles to asylum seekers in the neighbourhood, with a bit of a push from the Peter's Estate. As reported in our last issue, a bequest by the late Myfanwy Peters has made funds available for projects in City of Sydney parishes for the relief of the needy. The Bike Shed serves the local community with repairs and up-keep and extends this community activity to the repair of donated bikes which are then given to asylum seeker families through the Asylum Seeker Centre.



Action Items

1. Let everyone know about the new edition of *Property Matters* – don't forget your grant application writer and parish council.
2. Find your most recent hazardous materials report on your parish portal.
3. Count the lights on your site – if you have more than twenty old lights you might qualify for the NSW government incentive scheme.
4. Do you know someone who is looking for work who would be a good fit for our team? Sent them the job ad for our parental leave position.
5. Have a discussion at parish council about how you are going to go about connecting with your local Indigenous history, and who you are going to share it with. We'd love to hear about how you go.

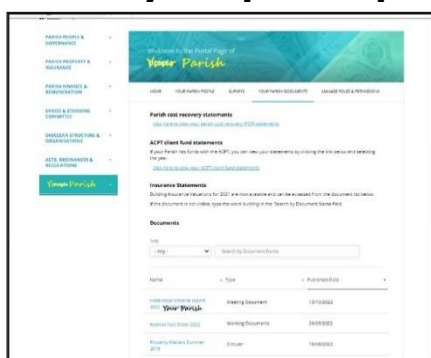
What do you get when...

You put an engineer, two property developers, two architects, an accountant, a lawyer and minister of religion in the same room? It sounds like the beginning of a very complicated joke, but in fact it is the group of people who make up the Major Works Committee, or MWC for those who collect Diocesan acronyms. The MWC was set up by the ACPT (Anglican Church Property Trust Diocese of Sydney, if you haven't been paying attention), to provide industry advice to the board and parishes on larger projects and in the creation and review of policies and procedures to support parish building works.



If your parish is contemplating a building project and would like to chat with someone about it, or if you have a specific question that you think this team might be able to help with, get in touch with your Parish property services team and we will put you in touch with committee members who can help.

New to your parish portal



Your parish portal contains lots of useful information, and the latest additions are reports from hazardous materials inspections. If your parish has had an inspection since 2019 you will be able to find your report by logging into the [SDS website](#) and go to your parish portal (under the *Secure Portal Pages* heading on the home page). There is a search function under the *Your Parish Documents* tab and when you enter 'Hazardous Material' into the search bar, a link to your parish's most recent report will appear on the list below. For more information on the current round of inspections, search for the 'Hazmat Fact Sheet 2022'.

Have you seen the light?



The LED light that is. The NSW government has an [incentive scheme](#) for businesses to upgrade their lighting to LEDs. If you have at least twenty lights to upgrade, you may qualify for this scheme. Click on this [link](#) to find out more about it.

Streamlining trusteeship of some church trust property for the benefit of the Mission

When Synod met in September the members asked the Standing Committee to establish the Glebe Administration Board (the GAB) as the centralised investment vehicle for the Diocese, including parish investments. GAB will have responsibility for non-real property assets of the Diocesan Endowment, the Diocesan Cash Investment Fund, and also the Long-Term Pooling Fund (LTPF). Parishes make up 72% of the LTPF clients, although they only contribute 37% of the assets – the balance coming from large Diocesan entities such as Endowment of the See. Although the GAB is already the trustee of the DE and DCIF, the Synod's decision will move the trusteeship of the LTPF from the ACPT's oversight (after nearly 3 decades) to the GAB too. The changed trustee arrangements are targeted to occur on 1 January 2023 and in the meantime, the ACPT and GAB are working closely to ensure that the transition occurs smoothly.



Want to work with us, or know someone who might?

We are advertising for a part time, parental leave position – you can see the job at these links.

[SDS website](#)

[Sydney Anglicans](#)

[Christian Jobs](#)

[Linked In](#)

Or take a look at the SDS facebook page - <https://www.facebook.com/sydneydiocesanservices>

What makes a great church building?

If someone were to ask you 'what makes a great church?', what would your answer be? You might start by talking about Jesus being at the centre, the welcome of the people, faithful teaching from the Bible, committed children's and youth ministry. And of course, all of these elements contribute to a great church. But then if the same person said, 'But what makes a great church building?' would you be able to answer with as much confidence?

It's a very complex question, and it can be considered from many angles. Does the building look interesting, or memorable, or like a church? Does it feel welcoming? Is it going to last for a long time? Is it energy efficient? Is it big enough, or cosy enough? Are there enough spaces for all the activities that a church wants to do, and can people find their way around in it? Can you find the mugs for the Sunday morning coffee easily, and is there enough space to prepare a fellowship meal? Is there enough parking, a play area for children, are the two sufficiently separated for safety?

Fortunately, when a parish is contemplating a new ministry building, they don't have to ask and answer all these questions on their own. The architect who is appointed to design the building, along with the project manager looking after the whole project, will be accustomed to raising all the right questions and working out a design that will give the right answer. As well as requiring the appointment of an architect who has relevant experience, the Diocese has also a special process to support the parish and project architect to ensure that everything has been thought through thoroughly. This is the architectural panel (AP) review. The panel review process applies to all parish building projects. For projects under \$1.5m in construction value, a regional architectural panel (RAP), consisting of the bishop or his representative (usually the bishop's assistant or regional archdeacon) and up to two local volunteer architects, will review the plans. For projects over \$1.5m a project architectural panel (PAP) is formed. The PAP includes a member from the region's episcopal team, and two or three architects from our diocesan architectural pool. This structure means that larger projects from anywhere in the diocese can benefit from the expertise of consultants with lots of experience, regardless of what region they belong to. The [Parish Administration Ordinance 2008](#) provides the authority for the architectural panel process (sections 5.9 – 5.11b, p 31 – 33).

To give the AP the opportunity to make the most contribution to parish projects, AP members are involved from early in the project and are able to review the parish brief alongside the ministry plan before a project architect is appointed. They will also look for an opportunity to visit the church site to see what facilities the parish already has. This means they understand the context for the project, and the what the parish wants to achieve. They can also make suggestions to help the parish communicate through the architect's brief and make sure every aspect of the eventual plan is covered.

As the design develops, the AP is available to provide comment at the different design stages. This can be by reviewing documents, virtual meetings with the parish building committee, or in person meetings. Eventually the AP, together with the bishop, will need to sign off on the design before it is submitted for planning approval.

So does the parish need to worry about the circulation area in the kitchen, or the sight lines from the morning tea gathering space to the children's play area? If this is your specialty, then absolutely, but if not you can safely leave it to your project architect, supported by the architectural review process, to deliver your church a great church building.



Snapshot Indigenous Stakeholders

Where to start?

It's okay to start where you are – enthusiastic, not sure how to proceed or even reluctant. This year's Synod requested each parish to identify and recognise the Indigenous history of the area each parish covers, and to know about current Indigenous communities, ministries or other significant matters of concern in the parish.

You could do that by looking at your local council website to confirm your local Indigenous custodians, and then continue from there. [Maybe this is a project for your youth group to take on – make sure you provide them with an opportunity to report back to the wider church family.]

Taking leadership on this work could be daunting, but World Vision has already done much of the planning. Along with Reconciliation Australia they have prepared a comprehensive approach to guide churches in building strong and respectful relationships with Aboriginal and Torres Strait Islander peoples. It's called [Walk Alongside](#) and you can find it on the World Vision Australia website.



On the property front – if you have plans to develop your property you may find an archaeological assessment is one of the development conditions – this will include investigations into Aboriginal physical history. When you are planning on selling land, particularly if the property has a direct ministry history, Standing Committee now wants to make sure that appropriate consultation has taken place with any Indigenous stakeholders who have a connection to the place. While a more detailed plan is being developed by the Growth Corporation and episcopal team, in the meantime the Parish Property Services can help you with the details of consultants who can advise on this important process.

~ Trust ~ Respect ~ Justice ~

The last page of this newsletter is designed to be printed and kept throughout the year for your quick reference. There is one version for each region. We look forward to hearing from you.

There has been a renewed focus in the Diocese on ministry with indigenous communities and the need for broader engagement with indigenous stakeholders over the past few months.

Standing Committee and the ACPT, under the leadership of the Archbishop, have both noted that more work needs to go into consulting with local indigenous groups before significant property decisions are made.

At Synod, members were reminded of a 2014 resolution to encourage parishes to develop their own Reconciliation Action Plans. A 2019 report by the Social Issues Committee – 'Ministry to, and Reconciliation with, Aboriginal and Torres Strait Islander Peoples in Diocese of Sydney Parishes' was also included in the Synod papers. *

The resolution from this year's Synod includes acknowledgement of and an apology for past failures in relationships with First Peoples and encourages everyone within the Diocese to seek reconciliation with Aboriginal and Torres Strait Islander people, at an individual, parish and organizational level.

At the Diocesan level this includes continuing and expanding support for specific Indigenous ministry through the Sydney Anglican Indigenous Peoples Committee (SAIMPC), and a new commitment to providing more properties suitable for indigenous ministry.

*All these documents are available in the [2022 Synod Proceedings Book](#)

Building Works

Insurance

Cemeteries and Columbaria

Leasing and Licensing

Heritage

Investments

+ process + training + advisory + resources

+ planning + referrals + documentation

Northern Regional Office

Chris Edwards

Bishop, Northern Region

✉ cedwards@sydney.anglican.asn.au

☎ 9265 1527

Chris Burgess

Executive Assistant to the Bishop

✉ cburgess@sydney.anglican.asn.au

☎ 0451 510 848

Parish Property Services

Greg Ellem

Head of Parish Property

✉ gxe@sydney.anglican.asn.au

☎ 9265 1546

Penny Barletta

Manager, Northern Region

✉ pxb@sydney.anglican.asn.au

☎ 9265 1561 or 0423 895 810

Kenneth Ho

Assistant, Northern Region

✉ kenneth.ho@sydney.anglican.asn.au

☎ 9265 1516

Cindy Wong

Manager, Insurance

✉ cpw@sydney.anglican.asn.au

☎ 9265 1679

Sally Satya

Associate, Insurance

✉ ssatya@sydney.anglican.asn.au

☎ 9265 1557

Northern Region

Parish Property
Building Works
Insurance
Leasing and Licensing
Cemeteries and Columbaria
Heritage Investments
+ process + training + advisory + resources
+ planning + referrals + documentation

Michael Stead

Bishop, South Sydney Region

✉ mstead@sydney.anglican.asn.au
☎ 9265 1598

Brett Hall

*Executive Assistant to the
Bishop*

✉ bhall@sydney.anglican.asn.au
☎ 9265 1632 or 0402 663 771

Parish Property Services

Greg Ellem

Head of Parish Property

✉ gxe@sydney.anglican.asn.au
☎ 9265 1546

Penny Barletta

*Manager, South Sydney
Region*

✉ pxb@sydney.anglican.asn.au
☎ 9265 1561 or 0423 895 810

Kenneth Ho

*Assistant, South Sydney
Region*

✉ kenneth.ho@sydney.anglican.asn.au
☎ 9265 1516

Cindy Wong

Manager, Insurance

✉ cpw@sydney.anglican.asn.au
☎ 9265 1679

Sally Satya

Associate, Insurance

✉ ssatya@sydney.anglican.asn.au
☎ 9265 1557

South Sydney Region

Parish Property
Building Works
Insurance
Leasing and Licensing
Cemeteries and Columbaria
Heritage Investments
+ process + training + advisory + resources
+ planning + referrals + documentation

South-Western Regional Office

Peter Lin

Bishop, South-Western Region



plin@sydney.anglican.asn.au



9265 1573

James Davidson

Executive Assistant to the Bishop



j davidson@sydney.anglican.asn.au



0423 386 875

Parish Property Services

Greg Ellem

Head of Parish Property



gxe@sydney.anglican.asn.au



9265 1546

Scott Lincoln

Manager, South-Western Region



sxl@sydney.anglican.asn.au



9265 1633 or 0450 007 079

Elle Byrne

Assistant, South-Western Region



elle.byrne@sydney.anglican.asn.au



9265 1517

Grace Shi

Assistant, South-Western Region



gbs@sydney.anglican.asn.au



9265 1562

Cindy Wong

Manager, Insurance



cpw@sydney.anglican.asn.au



9265 1679

Sally Satya

Associate, Insurance



ssatya@sydney.anglican.asn.au



9265 1557

South-Western Region

Parish Property
Building Works
Insurance
Leasing and Licensing
Cemeteries and Columbaria
Heritage Investments
+ process + training + advisory + resources
+ planning + referrals + documentation

Western Sydney Regional Office

Gary Koo

*Bishop, Western Sydney
Region*

✉ gkoo@sydney.anglican.asn.au
☎ 9265 1603

Neil Atwood

Archdeacon

✉ nta@sydney.anglican.asn.au
☎ 0414 777 841

Parish Property Services

Greg Ellem

Head of Parish Property

✉ gxe@sydney.anglican.asn.au
☎ 9265 1546

Scott Lincoln

*Manager, Western Sydney
Region*

✉ sxl@sydney.anglican.asn.au
☎ 9265 1633 or 0450 007 079

Elle Byrne

*Assistant, Western Sydney
Region*

✉ elle.byrne@sydney.anglican.asn.au
☎ 9265 1517

Cindy Wong

Manager, Insurance

✉ cpw@sydney.anglican.asn.au
☎ 9265 1679

Sally Satya

Associate, Insurance

✉ ssatya@sydney.anglican.asn.au
☎ 9265 1557

Western Sydney Region

Parish Property Building Works Insurance Leasing and Licensing Cemeteries and Columbaria Heritage Investments + process + training + advisory + resources + planning + referrals + documentation

Wollongong Regional Office

Peter Hayward
Bishop, Wollongong Region

✉ phayward@wollongong.anglican.asn.au
☎ 4201 1801

Anthony Douglas
Archdeacon

✉ adouglas@wollongong.anglican.asn.au
☎ 4201 1802

Parish Property Services

Greg Ellem
Head of Parish Property

✉ gxe@sydney.anglican.asn.au
☎ 9265 1546

Scott Lincoln
Manager, Wollongong Region

✉ sxl@sydney.anglican.asn.au
☎ 9265 1633 or 0450 007 079

Grace Shi
Assistant, Wollongong Region

✉ gbs@sydney.anglican.asn.au
☎ 9265 1562

Cindy Wong
Manager, Insurance

✉ cpw@sydney.anglican.asn.au
☎ 9265 1679

Sally Satya
Associate, Insurance

✉ ssatya@sydney.anglican.asn.au
☎ 9265 1557

Wollongong Region