This Licence incorporates the provisions in REGISTERED MEMORANDUM Book 4569 No. 23

**Licence of Anglican Church Premises**

|  |  |  |
| --- | --- | --- |
| **Item 1**  | **Date of Licence** |  |
| **Item 2** | **Licensor** | **Anglican Church Property Trust Diocese of Sydney (ACPT) ABN** *If the ACPT is the licensor the ACPT will provide the ABN for this licence.**Or* **The Wardens of the Parish of (“Church”)** **ABN** *Use the Parish ABN.**.* |
| **Item 3** | **Licensor’s address and fax number for service** *(Clause 16(d)(i))* | **PO Box Q190, QVB Post Office NSW 1230****FAX: 9265 1634** O*r**(Wardens’ address and fax number)***Address:****FAX:** |
| **Item 4** | **Licensee** |  |
| **Item 5** | **Licensee’s address and fax number for service***Clause 16(d)(i))* | **Address:****FAX:** |
| **Item 6** | **Parish****Church** |  |
| **Item 7**  | **Term***(Clause 2(a))* | **Commencing:****Expiring:**  |
| **Item 8** | **Property** | *Property on which the Premises are situated* |
| **Item 9** | **Premises** | *Details of the building or room(s) comprising the Premises. Attach a plan if possible* |
| **Item 10** | **Days and hours of licence***(Clause 2(a))* |  |
| **Item 11** | **Licence Fee***(Clause 4(a) ) Note: The Licensee is to pay GST in addition to the Licence Fee* |  |
| **Item 12** | **Period for payment of Licence Fee** *(Clause 4(a))* | Monthly |
| **Item 13** | **CPI Review Date** *(Clause 5(a))* | 1 January  |
| **Item 14** | **Market Review Date** *(Clause 6(a))* |  |
| **Item 15** | **Outgoings** *(Clause 7(a))* | Yes / No |
| **Item 16** | **Additional outgoings***(Clause 7(a)(iii))* |   |
| **Item 17** | **Permitted use***(Clause 10(a))* |  |
| **Item 18** | **Amount of Bank Guarantee** *(Clause 9(a))* |  |
| **Item 19** | **Public Liability Insurance** *(Clause 12(1))*  |  |
| **Item 20** | **Professional Indemnity Insurance***(Clause 12(2))* |  |
| **Item 21** | **Items which the Licensee may use***(Clause 2(b))* |  |

*[Insert any amendments or additions to Memorandum* *Book 4569 No. 23 – otherwise delete.]*

**Amendments to Memorandum** *Book 4569 No. 23*

**Execution**

Signed for and on behalf of **ANGLICAN CHURCH PROPERTY TRUST DIOCESE OF SYDNEY**

by its attorneys under Power of Attorney Number Book

in the presence of -

Witness Attorney

Name Name

Witness Attorney

Name Name

*OR*

Signed by the **Wardens** of the **Anglican Parish of** *(Parish)*

Warden Warden

Name Name

 ………………………………………………….

Warden Warden

 …………………………………………………

Name Name

**SIGNED SEALED AND DELIVERED** by the Guarantors

in the presence of:

Witness Guarantor

**SIGNED SEALED AND DELIVERED** by the Licensee

in the presence of:

Witness Licensee

*OR*

The **COMMON SEAL** of *(Insert name of* *Company)*

was affixed in the presence of:

Director Director/Secretary

*OR*

The **COMMON SEAL** of *(Insert name of Company)*

was affixed in the presence of:

Sole Director and Sole Secretary

*OR*

**Execution without seal**

Executed for and on behalf of (*Insert name of Company*)

by:

Director Director/Secretary

*OR*

Executed for and on behalf of *(Insert name of Company)*

in the presence of:

Sole Director/Secretary

*OR*

*[NB: The Common Seal of the Association must be affixed in the manner provided in the rules of the Association. If the Association has adopted the Model Rules under the Association's Incorporation Act then the seal must be affixed in the presence of two committee members or one committee member and the public officer or secretary. Before signing this document you should check a copy of the rules.]*

**THE COMMON SEAL** of was affixed in the presence of:

Signature Signature

Print name Print name

Office held Office held