

Schedule

Item 1	Date of Licence	
Item 2	Licensor	The Wardens of the Anglican Parish of [parish] ABN: .
Item 3	Licensor's address, email. Fax and phone number for service (Clause 10)	Address: Email: Fax: Phone:
Item 4	Licensee	
Item 5	Licensee's address, email, fax and phone number for service (Clause 10)	Address: Email: Fax: Phone:
Item 6	Property	<i>Address of the property on which the Premises are situated</i>
Item 7	Premises	<i>Details of the building or room(s) comprising the Premises. Attach a plan if possible</i>
Item 8	Date and hours of licence [Maximum licence period of 12 hours]	Date: Entry Time: Exit Time:
Item 9	Hourly Rate (GST Inclusive)	
Item 12	Particulars of public liability insurance (Clause 8) *See note below	Name of insurer: Policy Number: Period of insurance from: to: Amount of cover:
Item 13	Permitted use (Clause 6)	

Item 14	Amount of Bond (Clause 5)	
Item 15	Items which the Licensee may use (Clause 2(b))	

*** Note: Public Liability Insurance**

The Anglican Church has negotiated a policy of public liability insurance with Ansvar Insurance Limited which it has agreed to make available to individuals or organisations using Anglican Church premises on a casual basis. The insurance will only apply for the duration of the event to which this licence applies. Ansvar's application form can be obtained [HERE](#)Note that the Licensee's should complete the form and return it directly to Ansvar.

Licensees are free to make such other arrangement for public liability insurance cover as they may choose provided that those arrangements comply with clause 8 of the Agreement.

Executed by the Parties as an Agreement:

Signed by the Wardens of the Anglican Parish of [parish]
in the presence of:

_____	_____
Signature of Witness	Signature of Warden
_____	_____
Name of Witness	Name of Warden in full
_____	_____
	Signature of Warden
_____	_____
	Name of Warden in full
_____	_____
	Signature of Warden
_____	_____
	Name of Warden in full

Signed by the Licensee in the presence of:

_____	_____
Signature of Witness	Signature of the Licensee
_____	_____
Name of Witness	Name of the Licensee

[OR, if the Licensee is a body corporate or an association]

Signed for and on behalf of the Licensee by
an authorised person in the presence of:

_____	_____
Signature of Witness	Signature of Authorised Person
_____	_____
Name of Witness	Name of Authorised Person