



Continuing Education for Ministers Ordinance 1989

(Reprinted under the Interpretation Ordinance 1985.)

The Continuing Education for Ministers Ordinance 1989 as amended by the Investment of Church Trust Property Ordinance 1990, the Committee Membership Amendment Ordinance 1995, the Accounts, Audits and Annual Reports Ordinance 1995, the Miscellaneous Amendments Ordinance 2001 and the Diocesan Officers (Retirement) Repeal Ordinance 2001.

Table of Provisions

| | |
|--------|--|
| Clause | |
| 1 | Name of Ordinance |
| 2 | Definitions |
| 3 | Name and Object of the Council |
| 4-7 | Constitution of the Council, Membership, Elections etc |
| 8-10 | Powers and Duties of Council |
| 11 | Chairman at Meetings of the Council |
| 12 | Director of CEFM |
| 13-16 | Transition Provisions |

Long Title

An Ordinance to provide for the continuing education of ministers.

Preamble

Whereas

A. Pursuant to a request in Synod resolution 6/67 the Archbishop appointed a committee in 1967 to establish a programme of in-service training for clergy.

B. The Synod by resolution 40/82 noted with pleasure the Archbishop's intention (expressed in his address to the Synod in 1982, page 218, 1983 Year Book) to appoint a commission on ministerial training to assist him in his special responsibility to pay attention to the preparation and education of clergymen through in-service training and ministerial formation.

C. Arising from the report of the commission on ministerial training the Archbishop established a Post-Ordination Training Committee which has provided training to ministers.

D. The Archbishop, the In-Service Training Committee and the Post-Ordination Training Committee are unanimous that those two committees should be amalgamated.

Now the Synod of the Diocese of Sydney Hereby Ordains Declares Directs and Rules as follows.

Name of Ordinance

1. This ordinance is the Continuing Education for Ministers Ordinance 1989.

Definitions

2. (1) The following definitions apply to this Ordinance -

(a) "Archbishop" means the Archbishop of the Diocese or, in his absence, his Commissary or, if the See is vacant, the Administrator of the Diocese.

(b) "Council" means the Council referred to in clause 3.

(c) "Diocese" means the Diocese of Sydney.

(d) "Director of CEFM" means the person appointed pursuant to clause 12 of this Ordinance.

(e) "Standing Committee" means the Standing Committee of the Synod.

(f) "Synod" means the Synod of the Diocese of Sydney.

(g) "parish" includes chaplaincies and every ecclesiastical unit by whatever name in the Diocese.

(2) Words importing the singular include the plural and vice versa.

Name and Object of the Council

3. (1) There is constituted by this Ordinance a Council the name of which is the "Council for Continuing Education for Ministers".

(2) The object of the Council is to further the continuing spiritual and professional development of ministers.

(3) One particular responsibility of this Council shall be post-ordination training.

(4) The object in subclause (2) shall extend to full-time or part-time lay ministers and to their spouses and the spouses of ordained ministers.

Constitution of the Council, Membership, Elections etc

4. The Council shall be comprised of the following persons -

(a) The Archbishop as President.

(b) An assistant bishop of the Diocese appointed by the Archbishop.

(c) The Director of CEFM.

(d) The Principal of Moore Theological College or, as an alternate, a senior member of the Moore College Faculty appointed by the Principal.

(e) The Principal of Deaconess House or, as an alternate, a senior staff member of Deaconess House appointed by the Principal.

(f) The Director of Education of the Board of Education: Diocese of Sydney or, as an alternate, a senior member of the staff of that Board appointed by the Director.

(g) The Director of the Department of Evangelism, Diocese of Sydney or, as an alternate, a senior member of the staff of that Department appointed by the Director.

(h) Three persons appointed by the Archbishop, at least one of whom shall be a clergyman and one a layperson.

(i) Three clergymen who are incumbents of ecclesiastical units and three laypersons elected by the Synod.

(j) Up to three persons elected by the Council.

5. (1) A person who is an insolvent under administration may not be elected or appointed to or act as a member of the Council.

(2) The Council may act notwithstanding a vacancy or vacancies among its members.

(3) Subject to this Ordinance, the term of office of an elected or appointed member of the Council shall be three years and a retiring member shall remain in office (and continue to hold any office to which the member has been elected or appointed to the Council) until a successor has been elected or appointed.

(4) A quorum at meetings of the Council shall be six members.

6. (1) One member of the Council appointed under clause 4(h) shall retire on the first day of each ordinary session of the Synod but be eligible for re-appointment by the Archbishop.

(2) Two members of the Council (one clergyman and one layperson) appointed under clause 4(i) shall retire on the first day of each ordinary session of the Synod but be eligible for re-election by the Synod.

(3) One member of the Council elected under clause 4(j) shall retire on the first day of each ordinary session of the Synod but be eligible for re-election by the Council.

(4) The members to retire each year shall be those who have held office the longest since last being elected but, in the case of competition, the question shall be determined by agreement or by lot between the members concerned. The term of office of a member filling a casual vacancy shall be reckoned from the last date of election or appointment of the member whose retirement caused the casual vacancy.

7. (1) The office of member of the Council, other than a member referred to in clause 4(a), shall become vacant if the member -

(a) dies;

(b) resigns in writing to the secretary of the Council or, in the case of members elected by the Synod, to the secretary of the Standing Committee or, in the case of members appointed by the Archbishop, to the Archbishop;

and the office of a member of the Council other than a member referred to in clause 4(a),(b),(c),(d),(e),(f), and (g) shall become vacant if the member -

(c) becomes an insolvent under administration;

(d) is convicted of any offence punishable by imprisonment for three months or longer;

(e) is absent from three consecutive ordinary meetings of the Council without leave of absence; or

(f) becomes an incapable person or a mentally ill person within the provisions of the Mental Health Act 1983.

(g) . . .

(2) Casual vacancies among the members of the Council elected by the Synod may be filled by the Standing Committee in accordance with part 7 of the Synod Elections Ordinance 2000 provided that any member elected by the Standing Committee shall retire on the first day of the following ordinary session of Synod, but be eligible for re-election.

(3) A person elected or appointed to fill a casual vacancy shall hold office for the balance of the term of office of the member whose retirement created the casual vacancy.

Powers and Duties of the Council

8. The Council shall have and exercise the following powers.

- (a) To raise and expend moneys in furtherance of the objects in clause 3.
- (b) To control the management and use of any funds and property held for the purposes of the Council.
- (c) To open and operate bank accounts and determine the persons by whom cheques and other banking documents shall be signed or endorsed.
- (d) To invest funds (subject to the provisions of the Investment of Church Trust Property Ordinance 1990) and sell and dispose of any investment.
- (e) To borrow money for the purposes of the Council.
- (f) To authorise any person to do any act or sign or execute any document on its behalf.
- (g) To employ or appoint persons on such terms and conditions and for such periods as the Council may think fit and to dismiss or cause to be dismissed or terminate or cause to be terminated the appointment of any person so employed or appointed.
- (h) To engage the Sydney Diocesan Secretariat to act on its behalf.

9. The Council shall comply with the Accounts, Audits and Annual Reports Ordinance 1995 (keeping accounting records, appointing an auditor, tabling audited accounts at Synod sessions, annual financial reporting to the Standing Committee, etc).

10. At least once in every year the Council shall report its proceedings to the Archbishop and the Synod and provide such other information as the Archbishop or the Synod or the Standing Committee may request.

Chairman at Meetings of the Council

11. (1) Unless he chooses otherwise, the President shall be the chairman at meetings of the Council.

(2) The Council may appoint a Chairman from among its members to chair meetings, when the President is absent. The appointment shall be for a term of up to three years but the member shall be eligible for re-appointment.

(3) If both the President and the Chairman are absent from a meeting, the Council shall appoint a chairman for that meeting.

(4) The chairman of a meeting shall have a casting vote only.

Director of CEFM

12. (1) The Director of CEFM shall be appointed by the Archbishop with the agreement of the Council for such term and upon such conditions as the Archbishop with the agreement of the Council shall think fit.

(2) The Director of CEFM shall be the chief executive of the Council and shall be responsible for the production and management of the Council's programmes and activities and shall perform such other duties and exercise such other functions as the Council may from time to time determine.

Transition Provisions

13. As soon as possible after the passing of this Ordinance, the Standing Committee shall elect the members of the Council required to be elected by the Synod under clause 4(I). Those members shall retire at the ordinary session of the Synod in 1990 but be eligible for re-election.

14. The In-Service Training of Clergy Committee appointed by request of Synod resolution 6/67 and the Post-Ordination Training Committee appointed by the Archbishop are hereby authorised to finalise their affairs and remit any balances of funds to the Council, to be applied in accordance with any trusts which apply to those funds.

15. Anything commenced by the In-Service Training of Clergy Committee or the Post-Ordination Training Committee prior to the finalisation of their affairs may be continued under this Ordinance as if it had been commenced under this Ordinance.

16. Clauses 13, 14, 15 and 16 and the heading before clause 13 shall be omitted from any reprint of this Ordinance under the Interpretation Ordinance 1985, without affecting any action taken under those clauses.

Table of Amendments

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| Clause 1 | Amended by Ordinance No 32, 2001. |
| Clause 5 | Amended by Ordinances Nos 23, 1995 and 59, 2001. |
| Clause 7 | Amended by Ordinances Nos 23, 1995; 32, 2001 and 59, 2001. |
| Clause 8 | Amended by Ordinances Nos 5, 1990 and 34, 1995. |

ROBERT WICKS
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23 April 2002