

OPTIONAL Congregation Attendance Worksheet:

You may find it helpful to print off this worksheet to help you collect your answers before completing them in the online form. The online form is accessible through the SDS portal for your parish (login required).

For each congregation active in 2023, you will need to find the numbers of **Adult Attendees**, **Attendees under 18 years (in church entire service)**, and **Attendees under 18 years (in church only at start)** who attended your congregations on a regular week in February, May, August and November. Add up the attendance numbers for Adult Attendee for the 4 chosen weeks. Divide the total Adult Attendees by 4 to give the average for the Adult Attendees. Round it up to the nearest number. Repeat for the other categories for each 2023 congregation.

Example (also see below in worksheet) :

9am Congregation, **Adult Attendee** numbers

1. 60 (4th week in February)
2. 63 (4th week in May)
3. 54 (4th week in August)
4. 73 (4th week in November)

Total attendance = 60 + 63 + 54 + 73 = 250

Average attendance = 250 divided by 4 = 62.5

Figure to record = 63 adults

	Example Congregation			Congregation 1			Congregation 2			Congregation 3			Congregation 4		
Street Address, Day, Time & Frequency	11 Kingston St, Smithville Sunday, 10am, weekly														
4 Dates in 2023	Adults	<18s whole time in church	<18s partial time in church	Adults	<18s whole time in church	<18s partial time in church	Adults	<18s whole time in church	<18s partial time in church	Adults	<18s whole time in church	<18s partial time in church	Adults	<18s whole time in church	<18s partial time in church
Feb 2023:	60	12	25												
May 2023:	63	10	20												
Aug 2023:	54	13	23												
Nov 2023:	+73	+11	+22												
Total =	250	46	90												
Average: Total ÷ 4 =	62.5	11.5	22.5												
Use these rounded 2023 numbers in the online form →	63	12	23												

Please contact Registry staff at registryforms@sydney.anglican.asn.au if you have further questions.