



ATTENTION

Minister and Wardens

SUBJECT

NSW Government Announcement – Community Building Partnership  
2017 Grant Funding

DATE

30 June 2017

SDS CONTACT

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Parish Property

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## KEY POINTS

- 2017 application round for NSW Government Grant Funding under the NSW Government's Community Building Partnership 2017 opens today.

## ACTION ITEMS

- Parishes are encouraged to lodge applications on-line via 'smartygrants' portal. The cut-off date for applications imposed by the NSW Government is 5pm 9 August 2017. Sharp!

## DETAIL

## Purpose

1. To let parishes know of the opportunity to apply for NSW Community Building Partnership (CBP) Funding and the sunset date by which these applications are required to be received by the NSW Government's Client Service Centre.

## CBP grants opportunity

2. The 2017 CBP grant funding program represents a great opportunity for your parish to apply for a grant to assist to fund community-related capital works.
3. **Key aspects of the CBP 2017 grant funding program are –**
  - The CBP will provide a total of \$300,000 to local community building projects in each NSW electoral district. **This is \$100,000 more per NSW electorate than offered in previous year's grants** (In 2016 these were \$200,000 with an additional \$100,000 for electorates with higher levels of social disadvantage as indicated by higher comparative unemployment rates).
  - Over the last 8 years 400+ parish projects have received over \$10 million in CBP grants. ACPT encourages your parish to apply regardless of whether you were successful in previous years. Every application is considered on its merits and depends on a number of factors including how many other applications are lodged in your electorate and how strong your relationship is with your local member.
  - The CBP program provides funds for community groups and local councils to invest in community infrastructure to build or upgrade local facilities.

- Projects must be completed by 31 March 2019. This is a key date and if it is not able to be achieved, please do not submit an application.
- Applications under the CBP 2017 grant funding may be made online via the following link to the smartygrants portal. Applications close sharp at **5pm 9 August 2017** but our experience shows that the system starts slowing down in the final few days so please apply early. Please note that the CBP Office has advised that there will be no extensions beyond this date, and that to avoid disappointment in the last week, it is recommended that applicants commence the on-line registration process early.
- Only incorporated bodies are eligible to apply for a grant. The Anglican Church Property Trust Diocese of Sydney (ACPT) is a “religious charitable trust” incorporated by act of parliament (parishes, are unincorporated associations) and so as we have experienced in the past, for this reason all parishes must register using the ACPT name.
- The application does not need to be referred to the ACPT for signing. For the purposes of this grant, the ACPT consents to each parish declaring that the approval of the Anglican Church Property Trust Diocese of Sydney (ACPT) as land owner has been obtained prior to submitting your project

#### 4. Tips for submitting successful grants -

- Ensure NSW Government CBP eligibility criteria and stated requirements are met.
- Focus on the community benefits of the proposal.
- Make it easy to read.
- Ask representatives of the parish to review the proposal.
- Make early contact with your local member so that they are aware of the benefits of the proposal.

#### 5. Lodging your application –

1. Go to <http://www.communitybuildingpartnership.nsw.gov.au/application>
2. Click on “Begin the online application process”.
3. “Register” by following the required steps.

All parishes submitting applications should provide the following answers (shown in bold) to the questions listed below –

Please insert the following details:

Your name – **Name of Parish Contact**

Organisation – **“Anglican Church Property Trust Diocese of Sydney”**

Email address - **Insert Parish email**

1. Legal Status of your organisation **Incorporated Non-Government (Not for Profit).**
2. Organisation’s incorporation Registration Number **Please leave blank.**
3. Organisation ABN/ACN **19 344 575 886.**
4. Type of organisation – **Religious.**
5. Registered name of organisation – **Anglican Church Diocese of Sydney Community Building Partnership Grant Fund**
6. Trading Name of Organisation – **Anglican Church Property Trust Diocese of Sydney**

For questions 7 to 11 the remaining questions such as email, phone no, address, the parish representative should be the point of contact. All requested information (trading name, financial statements) should relate to the parish not the ACPT.

22. Who is the owner of the project location? **Other: Anglican Church Property Trust Diocese of Sydney**
23. Do you have property or land owner's consent to deliver your project? **Yes.** Please upload a copy of this circular.
25. Upload - Copy of Public Liability Insurance Certificate of Currency. Please upload a copy of this circular. (The ACPT has already provided this certificate of currency to the CBP office on behalf of all parishes).

All other information required to register a parish project should be held by each parish which should complete and submit the online application form.

Parishes are encouraged to visit the CBP website to ensure the nominated project is eligible to participate and to check the details which will be required to be included in the application.

6. The ACPT is not in a position to determine whether a particular proposed project is suitable for a grant. This is because all the successful grants will be determined by the NSW Government on the recommendations of your local member. The role of the ACPT in this matter is to act as an incorporated body for the purpose of Parish applications and also as a recipient of grant funds (which are then passed on, in full, to the successful parishes upon your parish providing evidence of development consent or confirmation of exemption from the DA process from your local council). For more information, a link to the NSW Government Community Building Partnership website follows- <http://www.communitybuildingpartnership.nsw.gov.au/>
7. If you are having difficulties submitting your application please contact the Government's CBP Client Service Centre on 13 77 88.
8. As was the case with the last 8 years grants, the NSW Government will enquire with the ACPT for those parish projects which are successful in achieving grant funding, and a lump sum payment will be made to the ACPT which will then be distributed to each parish.
9. If Local Council development consent is required for your parish project please talk to your Regional Bishop to seek approval for the proposal, and to ACPT to arrange signing of the application form.
10. If successful, funding agreements are sent to ACPT for "sign off" and funds transferred directly to ACPT. Once received funds will then be transferred onto the parish.
11. We have dispatched a separate circular today in relation to last year's 2016 grants that explains the NSW Government's instruction that after application by the parish, the ACPT is required to be responsible for logging requirements via smartygrants. This change of process is as a result of very tardy responses by many parishes to the NSW Governments acquittal process. If your parish is unable to comply with the reporting obligations, please do not apply for a grant
12. If you have any queries directly related to the ACPT, please contact:

	<b>Email</b>	<b>Telephone</b>
Scott Lincoln	sxl@sydney.anglican.asn.au	02 9265 1633
Judith Harrington	jxh@sydney.anglican.asn.au	02 9265 1578

Kind regards



GREGORY M ELLEM  
Head of Property Trust

30 June 2017