

SAMPLE SLIDES

Annual General Meeting

11 June 2020

Agenda

1. **Receive declarations from those present**

[Host name] will report the number of declarations received from those who registered for the meeting.

2. **Determine if a quorum is present**

The quorum is 6 persons in addition to the minister. Those present via Zoom are deemed to be present.

Agenda

3. Elect a minute secretary

Draft Motion: That XXX be appointed as minute secretary

4. Receive apologies

Please submit apologies using the 'Chat' window.

5. Give directions for the reading of the minutes

Draft Motion: That the parish council be authorised to confirm the minutes of this AGM at the next meeting of the parish council

Agenda

6. Receive a report from the minister

Agenda (Continued)

7. Receive reports concerning ministry in the parish.

8. Receive a report from the wardens.

Receive and pass or otherwise determine on the financial statements of the parish wardens, including statement of insurance.

Draft Motion: xxxxxxxx

Agenda - Parish wardens

9. Receive notification of the minister's appointment as warden

[name]

10. Elect 2 persons to be wardens

Nominations :

[name]

[name]

[name]

Agenda - Auditor

11. Elect a qualified person to audit or assure the statements of account of the parish wardens

Nomination : [name]

Agenda - Parish Council

12) Determine whether the congregation will elect a parish council.

Draft Motion: That the congregation will elect a parish council

12.1 Determine how the parish council will be elected.

Draft Motion: That the congregation will elect a parish council by members of the parish voting as a whole

13) The number of elected members of the parish council

Draft Motion: That the parish council will consist of 6 elected members

Agenda - Parish Nominators

15. Elect 5 parish nominators under *Nominations Ordinance 2006*.
[not applicable for a Provisional Parish]

Nominations:

name

name

name

name

name

name

Agenda - Parish Representatives (Synod)

16. Elect 2 Synod representatives *(or 1 for a Provisional Parish)*

Nominations:

name

name

name

Agenda - Other Business

17. Make recommendations (to the wardens or parish council) on any matter connected with the business of the parish.