

## Statement of Insurance Policies arranged by your parish

The Wardens are required to arrange their own workers' compensation insurance cover for all employees (including lay ministers) – refer either Rule 3.7(1)(g) in Schedule 1 or Rule 3.6(1)(e) in Schedule 2 of the *Parish Administration Ordinance 2008*. (Ordained clergy are not employees and are insured by the Property Trust, the cost of which is recovered through the Ministry Costs portion of the PCR charge.)

The Wardens also are required to report the details of all the current insurance policies they have arranged in the form of the following statement to be prepared before the annual general meeting of parishioners – refer either Rule 3.9(1)(d) of Schedule 1 or Rule 3.8(1)(c) of Schedule 2 of the *Parish Administration Ordinance 2008*. This statement should then be included with the audited financial statements to be forwarded to the Diocesan Secretary within 7 days after the annual general meeting of parishioners, which must be held before 31 March 2017.

**PARISH NAME:**

**NAME OF CHURCH:**

Type of Policy	Company and Policy Number	Expiry Date	Sum insured \$
<b>Workers' Compensation</b>			
<b>Motor Vehicle (if applicable)</b>			
<b>Other Policies (give details) – refer to "Insurance" on SDS website – <a href="http://www.sds.asn.au">www.sds.asn.au</a> → For Wardens and Parish Councillors → Insurance</b>			

**Signed (Wardens):** .....

.....

.....

**Dated:** .....